



USER MANUAL



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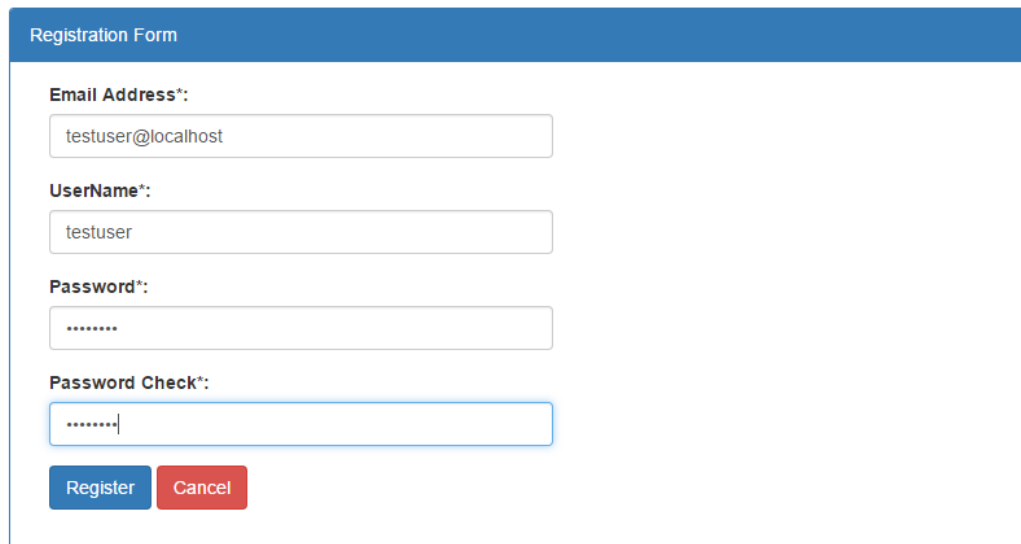
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Registration

1. Click register on the home page or click the regers/login drop-down and click on register.

Register User



The registration form is titled "Registration Form" in a blue header. It contains four input fields: "Email Address*" with the value "testuser@localhost", "UserName*" with the value "testuser", "Password*" with masked characters "*****", and "Password Check*" with masked characters "*****". At the bottom are two buttons: a blue "Register" button and a red "Cancel" button.

2. Enter an email, username (note: this is a unique identifier), a password of length 8, and a password check (this will be the same as the password field to verify)
3. Click on the blue Register button.
4. Any erros will be displayed in a red error dialog. If there are no errors there will be a green success dialog.

Error:

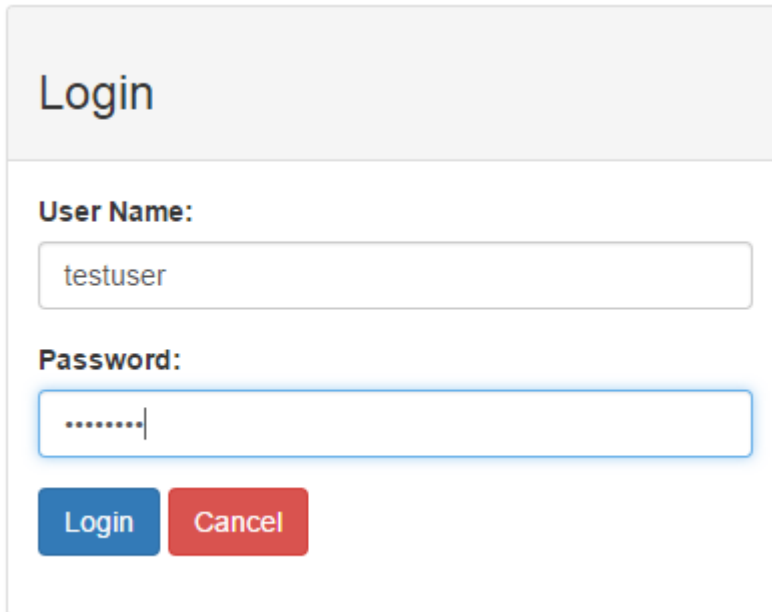
- Password must be at least 8 characters
- Invalid email format detected

Success:

successfully registered new user testuser

Login

1. Click on the home screens login link or under the drop-down (login/register) click login
2. Enter your username and your password.

A screenshot of a login form. The form has a light gray header with the word "Login" in bold. Below the header, there are two input fields. The first is labeled "User Name:" and contains the text "testuser". The second is labeled "Password:" and contains a series of dots, indicating a password. Below the password field, there are two buttons: a blue "Login" button and a red "Cancel" button.

Login

User Name:

testuser

Password:

.....|

Login Cancel

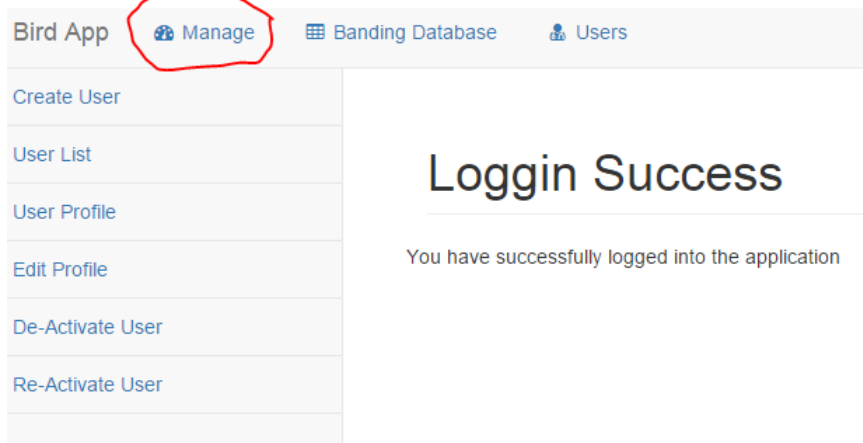
3. If any errors occur you will see a red dialog box with the error.
4. On successful login you will be taken to a login successful page.

Loggin Success

You have successfully logged into the application

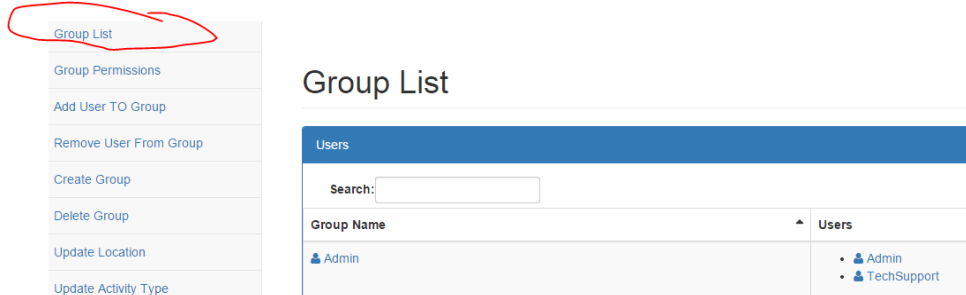
Manage

1. Click on manage to get to this section



The screenshot shows the 'Bird App' interface. The top navigation bar includes 'Bird App', 'Manage' (highlighted with a red circle), 'Banding Database', and 'Users'. The left sidebar contains links: 'Create User', 'User List', 'User Profile', 'Edit Profile', 'De-Activate User', and 'Re-Activate User'. The main content area displays 'Login Success' with the message 'You have successfully logged into the application'.

2. Select an action to perform on the side drop-down

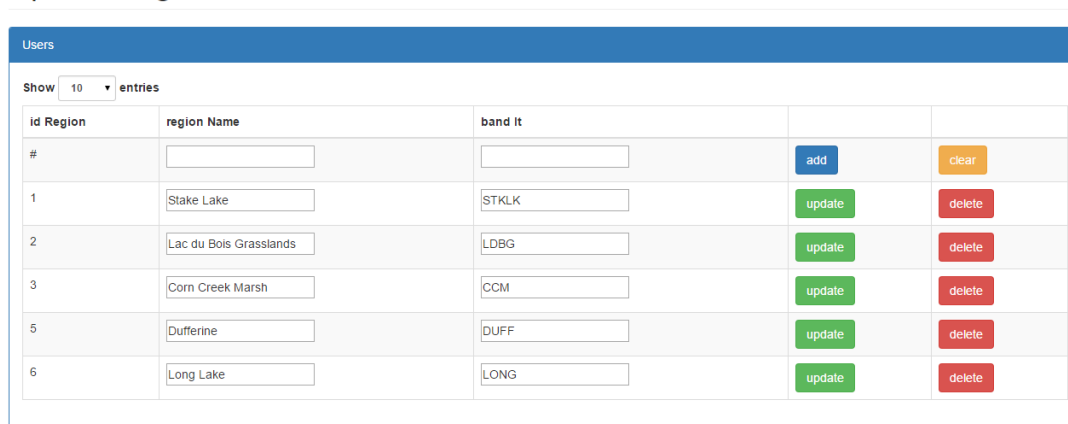


The screenshot shows the 'Group List' section. The left sidebar contains links: 'Group List' (highlighted with a red circle), 'Group Permissions', 'Add User TO Group', 'Remove User From Group', 'Create Group', 'Delete Group', 'Update Location', and 'Update Activity Type'. The main content area displays the 'Group List' table with a search bar and a list of users.

Group Name	Users
Admin	• Admin • TechSupport

3. For updating tables you can add (fill in appropriate fields), update (change existing data) or delete existing data.

Update Region



The screenshot shows the 'Update Region' section. It features a table with columns: 'id Region', 'region Name', and 'band It'. The table has 6 rows of data. Each row has 'update' and 'delete' buttons. There are also 'add' and 'clear' buttons at the top right of the table.

id Region	region Name	band It		
#	<input type="text"/>	<input type="text"/>	<button>add</button>	<button>clear</button>
1	<input type="text" value="Stake Lake"/>	<input type="text" value="STKLK"/>	<button>update</button>	<button>delete</button>
2	<input type="text" value="Lac du Bois Grasslands"/>	<input type="text" value="LDBG"/>	<button>update</button>	<button>delete</button>
3	<input type="text" value="Corn Creek Marsh"/>	<input type="text" value="CCM"/>	<button>update</button>	<button>delete</button>
5	<input type="text" value="Dufferine"/>	<input type="text" value="DUFF"/>	<button>update</button>	<button>delete</button>
6	<input type="text" value="Long Lake"/>	<input type="text" value="LONG"/>	<button>update</button>	<button>delete</button>



Permissions

1. To change permissions select Manage then select group permission
2. Select the group you wish to modify permissions to

Choose Group

Undergrads ▼





Submit Cancel

 Manage /  permissions / Undergrads

Permission Name	Check Box
Can Edit BandingDB	<input checked="" type="checkbox"/>
Can Edit Tables	<input type="checkbox"/>
Can Edit Users	<input type="checkbox"/>
Can View BandingDB	<input checked="" type="checkbox"/>
Can View Tables	<input checked="" type="checkbox"/>
Can View Users	<input checked="" type="checkbox"/>

Update Cancel

3. Change permissions and click update

  Manage  Banding Database  Users

t

permissions

Permissions have been updated

Add user to group

1. Click on Add user to group under manage
2. Select the user and what group to add to and then click add to group button

Add a user to a group

ADD:

testuser ▼

TO:

Undergrads ▼

Add To Group

Cancel

Remove User from Group

1. Click "Remove User From Group" under manage
2. Select the user to remove from a group. Click "Remove From Group"

Remove a user from a group

REMOVE:

gacoyne ▼

Remove From Group

Cancel

Create Group

1. Under Manage click Create Group

2. Add name and click submit

Group List
Group Permissions
Add User TO Group
Remove User From Group
Create Group
Delete Group

Choose Group

Test Group
Submit

Delete Group

1. Delete Group under Manage

Group Permissions
Add User TO Group
Remove User From Group
Create Group
Delete Group

Choose Group

New Group nAME
WARNING: All Users will be removed this group when group deleted
Delete

2. Click Delete to delete the currently selected group (it will remove all users from the group).

Users

Under the user tab you can view a list of users, view a specific profile, edit your profile, create a user, De-Activate a User and Re-Activate a User

De-Activate

1. Select De-Activate from side menu
2. Select User
3. Click de-activate user (They will be removed from all groups and flagged as deactivate)

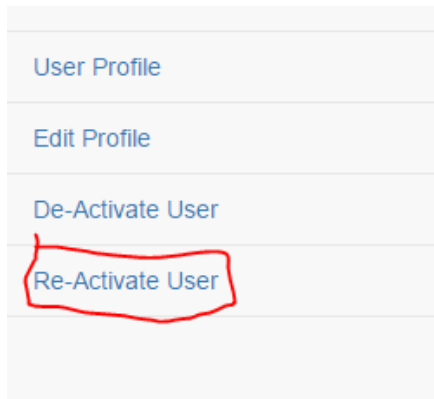
User Profile
Edit Profile
De-Activate User
Re-Activate User

Choose User

gacoyne
WARNING: All Users will be removed this group when group deleted
De-Activate

Re-Activate User

1. Click Re-Activate in side menu of User tab
2. Select user to re-activate
3. Click re-activate



A vertical sidebar menu with a light gray background. It contains five blue text links: 'User Profile', 'Edit Profile', 'De-Activate User', 'Re-Activate User', and an empty space at the bottom. The 'Re-Activate User' link is highlighted with a red hand-drawn rectangle.

Choose User



A form titled 'Choose User'. It features a dropdown menu with 'testuser' selected and a green 'Re-Activate' button below it.

Export to Band-It

1. Go to the Banding Database Tab
2. Click on Export Data at the Bottom

Start Date(year-month-day):

2011-01-01

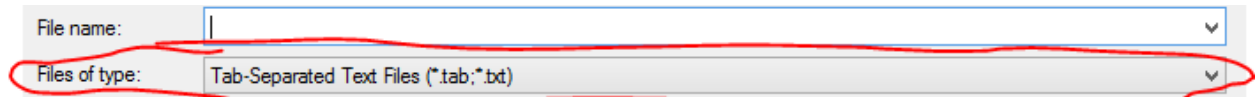
End Date(year-month-day):

2011-12-31

Export

Cancel

- 3.
4. Choose the dates to find records.
5. Click export
6. A file will download banding_export_(date) where date is the current data and time down to micro seconds
7. In Band-It click File>Import Data From file>Bands/Recaptures
8. Select the .Tab .Txt Format



A file selection dialog box. It has a 'File name:' field and a 'Files of type:' dropdown menu. The 'Files of type:' dropdown is open, showing 'Tab-Separated Text Files (*.tab;*.txt)' selected. The entire dialog box is circled in red.

9. Select the file you just downloaded

10. Make sure in the Import Field Mapping Window to select the checkbox for “Don’t Import first Recod” and select the “Arrange By:” drop-down to be “matching names”

The screenshot shows the 'Import Field Mapping' window. The 'Source' is 'banding_export_2015050413272714...' and the 'Target' is 'Current Table ("Banding Data From Files")'. A table lists 28 source fields mapped to target fields. At the bottom, the 'Arrange by:' dropdown is set to 'matching names'. In the 'Import Action' section, the 'Don't import first record (contains field names)' checkbox is checked. The 'Field Mapping' section shows options for importing, not importing, or matching records based on a field, with a red 'X' indicating a target cannot receive data.

Source Fields	Target Fields
Band Number	Band Number
Disposition	Disposition
Species	Species
Age	Age
How Aged	How Aged
Sex	Sex
How Sexed	How Sexed
Year	Year
Month	Month
Day	Day
Bird Status	Bird Status
Location	Location
Aux Marker Type	Aux Marker Type
Is Marker Coded	Aux Marker Band Color
Left Leg Color 1	Left Leg Color 1
Left Leg Color 2	Left Leg Color 2
R Leg Color 1	R Leg Color 1
R Leg Color 2	R Leg Color 2
Bander ID	Bander ID
Tests Performed	Tests Performed
Wing Chord	Wing Chord
Tarsus Length	Tarsus Length
Tail Length	Tail Length
	Fat Score

Field Names: << >> Arrange by: matching names

Character set: Unicode (UTF-8)

Import Action:

- ☒ Add new records
- ☐ Update existing records in found set
- ☐ Update matching records in found set

☐ Add remaining data as new records

☒ Don't import first record (contains field names)

Field Mapping:

- ☒ Import this field
- ☐ Don't import this field
- ☐ Match records based on this field
- ☒ Target cannot receive data

Import Cancel